



DEPARTMENT OF HEALTH & HUMAN SERVICES

Program Support Center  
Financial Management Portfolio  
Cost Allocation Services

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October 16, 2019

Mr. Steve Stabile  
VP and Treasurer, Finance & Business  
New School University  
80 Fifth Avenue, 4<sup>th</sup> Floor  
New York, NY 10011

Dear Mr. Stabile:

A copy of an indirect cost rate agreement is being sent to you for signature. This agreement reflects an understanding reached between your organization and a member of my staff concerning the rate(s) that may be used to support your claim for indirect costs on grants and contracts with the Federal Government.

Please have the agreement signed by an authorized representative of your organization and returned to me by email, retaining the copy for your files. Our email address is [cas-ny@psc.hhs.gov](mailto:cas-ny@psc.hhs.gov). We will reproduce and distribute the agreement to the appropriate awarding organizations of the Federal Government for their use.

An Indirect cost proposal, together with the supporting information, is required to substantiate your claim for indirect costs under grants and contracts awarded by the Federal Government. Thus, your next proposal based on actual costs for the FYE 6/30/2021 is due in our office by 12/31/2021.

Sincerely,

Darryl W. Mayes  
Deputy Director  
Cost Allocation Services