



Financial Services

Janet Williams, Vice President for Finance

The findings occurred at Wake Forest University Health Sciences, a wholly owned subsidiary of Wake Forest University.

WAKE FOREST UNIVERSITY HEALTH SCIENCES

Corrective Action Plan

Year ended June 30, 2019

Finding No. 2019-001: Procurement

Corrective Action Planned

We have amended our Standard Operating Policy to enhance the level of review during the approval process for procurement on federally sponsored awards and continue to require appropriate supporting documentation, per Uniform Guidance (UG), prior to approval. We have already presented on the UG requirement surrounding procurement documentation to our research department personnel responsible for purchasing in order to communicate and raise awareness of the requirements.

Person Responsible for Corrective Action

Chris O'Byrne, Vice President and Associate Dean of Research Administration & Operations, Wake Forest University Health Sciences

Anticipated Completion Date

August 2019